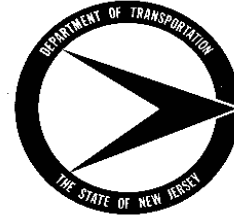


New Jersey Department of Transportation

1035 Parkway Avenue, PO Box 600, Trenton, New Jersey 08625-0600



Baseline Document Change Announcement

Procedures Manual, Municipal Police for Traffic Safety Services BDC98PR-004

August 25, 1999

MEMORANDUM

Baseline Document Change

Subject: Revisions to Sections 4 and 5 of the Procedures Manual, Addition of an Agreement between NJDOT and Municipality/County

Sections 4 and 5 of the Procedures Manual have been revised to include the Municipal Police to provide traffic safety services on the Department construction projects, and design projects. To incorporate these changes, replace the following pages:

Replace	Pages 4.1-9 and 4.1-10	with	New 4.1-9 and 4.1-10
Add	New Pages 4.1-13 through 4.1-16		
Replace	Pages 5.1-3 through 5.1-6	with	New 5.1-3 through 5.1-6
Replace	Pages 5.1-9 through 5.1-11	with	New 5.1-9 through 5.1-11
Replace	Page 5.1-13	with	New 5.1-13
Add	New Pages 5.1-15 through 5.1-18 and pages 1 through 3 of the Sample Agreement(Design)		

A summary of the changes is as follows:

Subsection 4.1.4.4, Procedure for Design Projects

Added part 7 to Design Development and added Attachment 2, Sample Agreement (Design).

Subsection 5.1.3, Constructibility Review

Added bullet, "Determine whether NJSP and/or Municipal Police will provide Traffic Safety Services", to the fifth paragraph of this subsection.

Subsection 5.1.5, Final Design Submission

Revised last bullet of the third paragraph to replace reference to "New Jersey State Police Safety Budget" with "Traffic Safety Services Budget".

Attachment 2 to Section 5.1 - Use of New Jersey State Police and/or Municipal Police

The revisions to the "Guidelines for the Use of New Jersey State Police (NJSP) and/or Municipal Police on NJDOT Construction Projects" are as follows:

- Added and revised text to provide the option to use Municipal Police on State and Local Roads.
- Updated references to 1996 Standard Specifications.
- Instructions for completing agreement (attachment "Z", pages 1 to 3).

Sample Letters added to Attachment 3 to Section 5.1

- NJDOT (by Project Manager) to the Municipality
- Statement of Cost to be completed by the Municipality

Sample Agreement

- Sample Agreement, Construction, attachment “Z”

Name of the Municipality or County shall be provided in the Special Provisions.

Distribution to In-House Staff and Various Public Agencies

This BDC Announcement file can be viewed and/or downloaded from the New Jersey Department of Transportation Web Page at <http://www.state.nj.us/transportation/>. Click on “Capital Program Management”, located on the left side of the web page. When this page is loaded, select “Capital Program Management Table of Contents” and click on “Go To Selection”. Click whatever document you wish to view or download. The download file is in a zip format. If you need an unzipping program, download and install the winzip or pkzip program located at the bottom of the page. Do this prior to downloading any files.

The Document Control Unit will distribute this memorandum along with the additions and revisions to the Procedures Manual to In-House staff and various Public Agencies in accordance with the Procedures Manual distribution list. The hard copy distribution may be at least one month after date of this memorandum because of printing delays, so rely on the web for faster service. Please make additional copies as needed.

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Recommended By:

Original signed by B.S.
Brian Strizki
Manager,
Quality Management Services

attachment
BJS:KS:DES

 BDC98PR-004.doc

Approved By:

Original signed by W.D.K.
W. Dennis Keck
Assistant Commissioner,
Capital Program Management